



Value added Services Guide
Accessorial Charges – Subject to change without notice

1. After Hours delivery

Day	Service between the hours:		Charge	Service between the hours:		Charge	Service between the hours:		Charge
	0:00	5:59		6:00	17:59		18:00	23:59	
Sunday	0:00	5:59	\$200	6:00	17:59	\$125	18:00	23:59	\$175
Monday	0:00	5:59	\$175	17:01	20:59	\$100	21:00	23:59	\$125
Tuesday	0:00	5:59	\$175	17:01	20:59	\$100	21:00	23:59	\$125
Wednesday	0:00	5:59	\$175	17:01	20:59	\$100	21:00	23:59	\$125
Thursday	0:00	5:59	\$175	17:01	20:59	\$100	21:00	23:59	\$125
Friday	0:00	5:59	\$175	17:01	20:59	\$125	21:00	23:59	\$175
Saturday	0:00	5:59	\$200	6:00	17:59	\$125	18:00	23:59	\$175

The after-hours charges above are in addition to the regular delivery charges. If part of the service falls between two time windows, the greater charge will be applied. The after-hours charges include 2 hours of combined delay time at either pick up or delivery. Any additional time over the 2 hours included will be charged at \$97.50/hr.

2. Airport Service

- a. Un-secure shipments to airport or pickups from Airport / Air Cargo handling company: \$7.50 per shipment
- b. Secure shipments – those shipments which are deemed secure under Transport Canada Air Cargo Security plan: \$35.00 per shipment

3. Appointment Deliveries = \$15.50 – When we must deliver at a specific time.

****STL will take every measure possible to meet delivery appointment times – however we will not accept responsibility for any costs incurred due to late or missed delivery appointment times****

4. C.O.D. Charges: 6% of the C.O.D. amount, minimum \$25.00

(This is when we collect the amount owing our client for their product by cash or cheque and the cheque is made out to Steele's Transfer Ltd. This cheque could also include our freight charges if the shipment is collect).

5. Credit Terms: Steele's may produce invoice upon delivery of shipment. Invoices to be paid within 30 days of invoice date.

6. Cross Docking only \$10.00 per pallet or \$2.00 per cwt. Minimum per customer per occurrence \$40.00, Maximum per customer per occurrence \$250.00 – This charge applies when the consignor has a shipment delivered to Steele's Transfer for another person or business to pick up.

7. Cubing (Density) Shipments: All freight will move at no less than 10Lbs. per cubic foot (pcf). 10 pcf = length (in) x width (in) x height (in) / 172.8. If this amount is more than the actual weight of the shipment, then the cubed weight would apply to calculate the freight charges. When a shipment is non-stackable, height is calculated to 96 inches. Where a shipment occupies 10 feet or more of trailer, it will move at a weight equal to 1000Lbs. per lineal foot or the actual weight, whichever is greater.

8. Dangerous Goods = 15%

9. Demurrage (Dry Van Trailers / Flat decks only): \$50/day \$300/week \$675/month If heater is running add \$2.50 per heater hour plus cost of Fuel replacement. If refrigerated trailer is required, please contact Steele's to establish rate.

10. Excessive time (waiting or completing service) / inside delivery (Malls, uncrating etc.) – For those deliveries to locations that require extra time in order to complete the delivery including hand bombing. Charged to nearest quarter of hour. Please refer to 'Included Free time' for guide of included time to determine when extra time charges will apply

Courier = \$12.50/15 mins. 5-ton = \$16.25/15 mins. Tractor = \$17.75/15 mins. Tractor & Trailer = \$21.25 / 15 mins.

11. Extra Drop Charge: \$25.00 per additional drop – Charged when a truck is on a route for one customer and we are charging by total km for the freight service. 1st drop is included in km charge.

12. Extra-man / Swamper service – when a second man is required to assist the driver in handling cargo safely and efficiently to complete the delivery service = \$36.75 / hour, minimum 1 hour. If Steele's is required to hire an extra man from a 3rd party labor Supply Company, minimum 4 hours will be charged.

13. Excessive Length/Long Freight over 10': 25%

14. **Heated service (Applies Oct.1st – April 30th):** 15% of Freight charge. Charged when our customer requests protection from freezing. Keeping the temperature of freezable goods above 0 degrees Celsius.
****We take every measure to ensure your product is protected from freezing. We can not guarantee a specific temperature other than above 0 degrees Celsius. Shipments are at Shippers / Owners risk****
15. **Hotels** - Treat as inside delivery and charge \$35.00
16. **Hourly Rates(minimum charge 1.5 hours):**
 Vans 3/4ton -1 ton = \$50 5-ton = \$65 Tractors = \$71.00 Tractor/trailer units = \$85.00
17. **Included Free time**
 1 Piece up to 4 skids or 8000Lbs. : 15 minutes
 5-12 Skids / 24,000Lbs. : 30 minutes
 13 – 18 Skids/ 36000Lbs. : 60 minutes
 19+ / 36001 Lbs. + : 120 minutes
18. **Inside pick up or delivery:** When our drivers must go beyond the regular loading/unloading area directly adjacent to the delivery vehicle to complete service. Add \$35.00 plus time charges as stated as **‘Included Free Time’**
19. **Insurance (Declared Value):** 2% of declared value. Minimum charge = \$35.00
 Our maximum liability is \$2.00 per pound or \$4.41 per kilogram unless a higher ‘declared’ value is made at the time the shipment is placed and you pay an additional premium. If you declare a higher value and pay the additional premium of 2% of the declared value, our maximum liability will be the lesser of your declared value or the actual loss. Without prior written agreement, the insured value of any shipment utilizing our services shall not exceed \$5000.00. Higher declared value amounts must be negotiated verbally or in writing with STL Management and confirmed in writing prior to shipping. STL reserves the right to decline any shipment with a declared value in excess of \$1000.00.
20. **Interline service** – When we need to use additional carriers on a leg of a shipment = Additional Carriers cost plus 15%, Minimum \$30.00
 *Subject to interline carriers own FSC and Surcharges.
21. **Jobsite** = \$17.50 – Couriers \$35.00 – Trucks
22. **Night Drops / Saturday Service** – On regular scheduled vehicles between Red Deer – Calgary/Edmonton when available \$18.50 *Contact Steele’s to determine availability of this service.
23. **Off route deliveries** – to give service to those destinations beyond our regular rate schedule
 \$2.75 per loaded KM / Tractor Trailers \$3.50 per loaded km from nearest point of regular service to destination plus regular rate
24. **Personal Effects:** Must be paid in advance. We will not insure this freight and this is completed at Owners Risk. Please note on all documents that freight will be “Shipped at Owners Risk”.
25. **Power tailgate service** – for curbside delivery = \$28.50 per location
26. **Re-delivery charge** – 50% of original charge – when second attempts are required to complete service.
27. **Re-Manifest (create BOL)** \$ 8.75 each
28. **Re-pack / palletize** \$25.00 per pallet
29. **Residential** \$17.50 Couriers \$35.00 Trucks Charged when we are required to pick up or deliver at a private residence regardless of whether a business operates from the residence or not. If customer requires product placed beyond the area immediately adjacent to the truck additional time charges will apply. Please refer to **‘Included Free Time’**.
30. **Retail shopping Centre/ Malls** : Refer to Inside pick up or delivery
31. **Storage (short term on demand)** Handling per pallet (1 minimum) \$5.00 in / \$5.00 out. In / Out charge waived if on a Steele’s Truck. \$2.50/pallet/day if stackable 2 or 3 high - \$7.50/pallet/day if only 1 high. If not palletized, or large dimensions then charges will be \$0.50 / sq.ft. per day. First day free. This charge includes weekends and holiday, but these are not counted as the first day.
 *If long term ongoing warehousing is required, contact Denns.Steele@steelesgroup.com *
32. **Supply of additional documentation:** \$5.00 per shipment – We provide one copy of all required documents upon request. Additional copies of Bills of Lading, Waybills or other documents will be provided at a charge of \$5.00 per shipment per occurrence.
33. **Tarping Service:** \$100.00 per trailer or portion of.
34. **Trade Shows / Conventions** : Add \$97.50 – charged each time we deliver or pick up from a trade show or convention
35. **Wrong Address** = \$25.00